

VILLAGE OF GLENCOE
PUBLIC SAFETY COMMISSION
January 5, 2017 – 6:00 p.m.

MEETING MINUTES

1. **CALL TO ORDER AND ROLL CALL**

A meeting of the Glencoe Public Safety Commission was called to order in the Conference Room of Village Hall, Glencoe, Illinois at 6:15 p.m. on January 5, 2017.

The following were present:

Amy St. Eve, Chairperson

Andrew Berlin, Commissioner

Daniel Rubinstein, Commissioner

The following staff members were present:

Cary Lewandowski, Director of Public Safety

Sharon Tanner, Assistant Village Manager

2. **APPROVAL OF JULY 19, 2016 MINUTES**

Upon a motion made by Chair St. Eve and seconded by Commissioner Berlin, the open and closed session minutes of July 19, 2016 were approved by the following vote:

AYES: Berlin, St. Eve (2)

NAYS: None (0)

ABSTAIN: Rubinstein (1)

3. **PUBLIC COMMENT**

There was no public comment.

4. **CLOSED SESSION**

Upon a motion made by Commissioner Berlin and seconded by Chair St. Eve, the Public Safety Commission recessed into closed session at for the purpose of the appointment and employment of specific employees of the Village, pursuant to Section 2(c)(1) of the Open Meetings Act at 6:16 p.m. Said motion was adopted by the following vote:

AYES: Berlin, Rubinstein, St. Eve (3)

NAYS: None (0)

5. **CONSIDERATION OF THE PUBLIC SAFETY OFFICER PRELIMINARY ELIGIBILITY LIST**

a. **Disqualification of Applicants**

Commissioner Berlin made a motion, seconded by Chair St. Eve, to disqualify applicants who did not receive a passing score of at least 35 points on the initial oral interview. Said motion was adopted by the following vote:

AYES: Berlin, Rubinstein, St. Eve (3)

NAYS: None (0)

b. Approval of the Preliminary Public Safety Officer Eligibility List

Commissioner Berlin made a motion, seconded by Chair St. Eve, to adopt the preliminary Public Safety Officer eligibility list. Said motion was adopted by the following vote:

AYES: Berlin, Rubinstein, St. Eve (3)

NAYS: None (0)

6. DISCUSSION REGARDING PUBLIC SAFETY OFFICER ENTRY-LEVEL TESTING

Assistant Village Manager Tanner summarized that the proposed entry-level Public Safety Officer testing process is similar to the most recent process. She summarized staff's recommendations to use Stanard & Associates to administer the application management process, administer the written exam and charge a \$45 application fee; create a first band of 30 applicants; add a pre-employment assessment center as examination element 1.5; modify element 3 to a preliminary character/background examination and add a final character/background examination; as well as the notice of examination, application questions and examination process. Commissioner Berlin made an omnibus motion to adopt staff's recommendations, and the motion was seconded by Chair St. Eve. Said motion was adopted by the following vote:

AYES: Berlin, Rubinstein, St. Eve (3)

NAYS: None (0)

7. OTHER BUSINESS

Director Lewandowski provided the Commission with an update regarding Public Safety Officers currently in the field training program.

8. ADJOURNMENT

There being no further business to come before the Commission, upon a motion made by Chair St. Eve and seconded by Commissioner Rubinstein, the meeting adjourned at 9:05 p.m.

Respectfully Submitted,
Sharon Tanner
Assistant Village Manager